



Board of Directors Meeting
SSSRA Office
19910 80th Avenue, Tinley Park
Thursday, November 17, 2022
9:00 am

Minutes

I. Call to Order/Roll Call

Cindy Grannan called the South Suburban Special Recreation Association's Board meeting for November 17, 2022 to order at 9:07 a.m.

Members Present: Joseph Bertrand, Hazel Crest Park District
Michelle Havran, Lan-Oak Park District
Tyrone Davis, Matteson Recreational Division
Cindy Grannan, Oak Forest Park District
Jesus Vargas, Olympia Fields Park District
Kevin Adams, Park Forest Recreation & Parks Department

Member Absent: Dwone Ross, Sr., Country Club Hills Park District
Mike Gianatasio, Homewood-Flossmoor Park District
Ashley Turner, Richton Park Parks & Recreation Department
Meghan Fenlon, Tinley Park-Park District

Others Present: Lisa Drzewiecki, SSSRA Executive Director
Heather Specht, SSSRA Superintendent
Regina Ross – Ellison, SSSRA Finance & Office Manager

II. Approval of Agenda

Grannan called for a Motion to approve the Agenda. Kevin Adams made the Motion to approve the Agenda. Jesus Vargas seconded the Motion and the Agenda was approved unanimously.

III. Approval of Minutes

A. October 27, 2022

Joseph Bertrand made the Motion to approve the regular Board Minutes for October.
Kevin Adams seconded the Motion and the Minutes were approved unanimously.

IV. Correspondence

Member District Meetings

On November 9, Drzewiecki sent the Board an email requesting the opportunity to meet their Board of Directors and to present information on how SSSRA is serving their residents.

V. Public Comment

None

VI. Community Announcements

Lansing: announced that 4 participants from LARC have been participating in Lan-Oak Park District programs on Mondays & Wednesdays.

Park Forest: Kevin Adams thanked the Executive Director for her assistance with the design component of Somonauk Park "All Abilities Playground Inclusive Element." Adams mentioned that the Park's Grand Opening will be late spring or summer of 2023.

VII. Unfinished Business

None

VIII. New Business

None

IX. Staff Report

A. Program

1. Outreach Report – October, 2022

Specht highlighted the following events:

- Oak Forest Community Expo, October 15, 2022.
- Fall Celebration, October 22, 2022.
- St. Coletta's Workshop, October 24 & 26, 2022.
- Trunk or Treat – Village of Park Forest, October 29, 2022.
- Trunk or Treat – Hazel Crest Park District, October 29, 2022.

2. Special Olympic Bocce Region E Tournament

On October 15, SSSRA had eight Special Olympics athletes and two unified partners who participated at the Special Olympics Bocce Tournament held at the Roma Sports Club in Frankfort. SSSRA thanked the coaches and the Homewood – Flossmoor Park District for accommodating our program. A chart was included showing a list of athletes by community.

3. Winter and Spring, 2023 Fees

SSSRA's objective is to continue to cover 66% of direct expenses such as part-time staff, transportation, admission, food, recreation supplies and clothing. Special events cover 100% of admissions cost and 66% of all other expenses. Fees for programs and special events stayed the same or increased between 5% - 30% for the season.

Specht mentioned that SSSRA will offer several new programs and special events at a discounted rate or free of charge for residents due to grants and donations received.

IX. Staff Report

A. Program (continued)

4. December Special Events - Enclosure

Specht reviewed the flyer of upcoming Special Events for the month of December.

B. Administrative

1. Staff Professional Involvement, Activities and Training – October, 2022

Drzewiecki highlighted that the Finance & Office Manager, Regina Ross - Ellison continues to expand her knowledge in Human Resources through SkillPath Webinars.

2. Giving Tuesday Campaign

SSSRA's #Giving Tuesday campaign kicked-off on November 2. Our goal this year is to support our Inclusion supplies and adaptive equipment.

3. Update on Grants

At this current time, grants are slowly coming in. Since June 2022, the agency has received \$3,500 in grant funds. Drzewiecki shared with the Board that after the first of the year, SSSRA will revamp what the agency is requesting for and expand grants related to adaptive equipment. Drzewiecki mentioned that service fees for Grant Staff will not increase.

X. Financial Report

A. Claims List

1. October, 2022

Joseph Bertrand made the Motion to approve the Claims List for October, 2022 as presented. Kevin Adams seconded the Motion. The Motion carried by a unanimous roll call vote.

B. Financial Statement

1. October, 2022

Joseph Bertrand made the Motion to approve the October, 2022 Financial Statement. Kevin Adams seconded the Motion and the Motion was approved unanimously.

XI. Closed Meeting

None

XII. Adjournment

Joseph Bertrand made a Motion to adjourn the meeting. Jesus Vargas seconded the Motion and the Motion was approved unanimously. The meeting adjourned at 9:23 a.m.

**Next Meeting: Thursday, January 19, 2023
(one week earlier due to IAPD/IPRA State Conference)**