



## **Board of Directors Meeting**

March 24, 2022

9:00 am

### **Minutes**

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#### I. Call to Order/Roll Call

Cindy Grannan called the South Suburban Special Recreation Association's Board meeting for March 24, 2022 to order at 9:08 a.m.

Members Present: Dwone Ross, Sr., Country Club Hills Park District  
Joseph Bertrand, Hazel Crest Park District  
Mike Gianatasio, Homewood-Flossmoor Park District  
Lisa Hill, Matteson Recreational Division  
Cindy Grannan, Oak Forest Park District  
Jesus Vargas, Olympia Fields Park District  
Kevin Adams, Park Forest Recreation & Parks Department  
Ashley Turner, Richton Park Parks & Recreation Department  
Meghan Fenlon, Tinley Park-Park District

Member Absent: Michelle Havran, Lan-Oak Park District

Others Present: Lisa Drzewiecki, SSSRA Executive Director  
Heather Specht, SSSRA Superintendent  
Regina Ross – Ellison, SSSRA Finance & Office Manager

#### II. Approval of Agenda

Grannan called for a Motion to approve the Agenda. Kevin Adams made the Motion to approve the Agenda. Ashley Turner seconded the Motion and the Agenda was approved unanimously.

#### III. Approval of Minutes

##### A. February 24, 2022

Kevin Adams made the Motion to approve the regular Board Minutes for February. Meghan Fenlon seconded the Motion and the Minutes were approved unanimously.

#### IV. Correspondence

None

#### V. Public Comment

None

VI. Community Announcements

Matteson: Lisa Hill announced the following:

- Mother-Son Dance "Game Night" will be held in Matteson on March 26, 2022.
- Matteson Community Center will fully open their facility on April 1, 2022.

VII. Unfinished Business

None

VIII. New Business

None

IX. Staff Report

A. Program

1. Outreach Report – February, 2022

Specht reviewed the outreach report for February and highlighted that on February 11, SSSRA hosted a Christmas Party in conjunction with a Valentine's Day Party at the LARC Workshop. There were 72 participants who attended the event.

2. Special Olympics Basketball

SSSRA had 2 teams that participated in the Region E Special Olympics Basketball Tournament held at Oak Lawn High School. Stingrays 1 qualified for the Special Olympics Illinois Basketball Tournament that was held in Bloomington on March 12, 2022.

3. Therapeutic Recreation Section Basketball Tournament

On January 30, SSSRA Stingrays 1 & 2 attended the Therapeutic Recreation Section Basketball Tournament. Specht mentioned that Stingrays 1 took 1<sup>st</sup> place and Stingrays 2 took 2<sup>nd</sup> place.

4. Summer Day Camp 2022 Facility Confirmations - Enclosure

Specht shared with the Board that all facility locations have been confirmed for summer day camp.

5. April Special Events – Enclosure

Specht reviewed a flyer of upcoming special events for the month of April.

IX. Staff Report (continued)

B. Administrative

1. Staff Professional Involvement, Activities and Training – February, 2022

Drzewiecki highlighted the PDRMA Cybersecurity training via Webinar that the Executive Director and Finance & Office Manager attended on February 25, in Tinley Park.

2. Family Banquet Timeline and Reminders - Enclosure

The 2022 Family Banquet will be held on Wednesday, May 18, from 6-9 p.m. at The Clubhouse at Dolphin Lake in Homewood. The deadline to r.s.v.p. will be April 22. Staff would like to invite the Board members and their significant others. Drzewiecki mentioned that there is only a cost for significant others in the amount of \$15. However, those who reply "yes" for the event, but do not attend will be billed for the cost of the meal (\$25 per person).

Lisa Hill raised a question asking will the invitation be extended to their commissioners? Drzewiecki explained if the agency has space available once family members and Board members register, then the agency will extend the invitation to their trustees and commissioners.

3. Budget Committee Update

The second Budget Committee meeting will be held following the March 24 Board Meeting. Drzewiecki mentioned that overall, the budget reflects an increase in most line items due to implementing program services to its fullest capacity. The only scheduled capital purchases for 2022-2023 is the replacement of the roof on the administrative building, gutters/downspouts and IT upgrades.

The 2022-2023 Budget will be presented to the full Board at the April 28 meeting.

X. Financial Report

A. Claims List

1. February, 2022

Lisa Hill made the Motion to approve the Claims List for February, 2022. Kevin Adams seconded the Motion and a roll call vote was taken:

Country Club Hills	Yes	Matteson	Yes	Richton Park	Yes
Hazel Crest	Yes	Oak Forest	Yes	Tinley Park	Yes
Homewood-Flossmoor	Yes	Olympia Fields	Yes		
Lan-Oak	absent	Park Forest	Yes		

The Motion was approved unanimously by those present.

X. Financial Report (continued)

B. Financial Statement

1. February, 2022

Joseph Bertrand made the Motion to approve the February, 2022 Financial Statement. Meghan Fenlon seconded the Motion and the Motion was approved unanimously.

XI. Executive Session

Executive Session pursuant to Section 2(c)(1) of the Open Meetings Act for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

None

XII. Adjournment

Meghan Fenlon made a Motion to adjourn the meeting. Jesus Vargas seconded the Motion and the meeting adjourned at 9:19 a.m.

**Next Meeting: Thursday, April 28, 2022  
at the SSSRA Office**